



Who? What? Where? – Parent Edition

To email a staff member, use the first initial and full last name @torahacademybr.org
(e.g. bcohen@torahacademybr.org)

| Topic of Inquiry | Point Person |
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| <i>Executive Assistants & Office Managers</i> | |
| Assistant to Rabbi Reuven Feinberg | Mrs. Rebecca Hochman |
| Assistant to Rabbi Rafi Draiman | Mrs. Penina Baldinger |
| Assistant to Mrs. Jacy Orlinsky | Ms. Fran Green |
| Assistant to Rabbi Eli Zoldan | Mrs. Nechama Kopelman |
| Assistant to Mrs. Gita Guttman | Mrs. Hadar Essebag |
| Assistants to Dr. Jordana Carmel | BMS: Mrs. Nechama Kopelman GMS: Mrs. Hadar Essebag |
| Assistant to Mrs. Leah Mond | Mrs. Bashi Levy |
| <i>Development & Finance</i> | |
| Fundraising | Rabbi Avrohom Niman |
| Tuition Contracts | Rabbi Avrohom Niman |
| Tuition Payments | Mrs. Joan Ganchrow |
| Scholarships (incl. Step Up for Students, McKay, Gardiner, AAA, VPK) | Rabbi Avrohom Niman |
| Donations and <i>Day of Learning</i> Sponsorships | Rabbi Avrohom Niman |
| <i>Academic/Student-Related Issues</i> | |
| Bishvili Student Learning Support (ELE/BMS/GMS) | Mrs. Rachel Leubitz |
| Elementary Guidance Counselors | Mrs. Margalit Jacobs, LCSW; Mr. Benjamin Dessau, MSW |
| BMS Coordinator of Guidance | Rabbi Shalom Yachnes, LMFT |
| GMS Guidance Counselor | Mrs. Yael Goldberg, MS, NCSP |
| <i>Admissions and Student Records</i> | |
| Admissions | Mrs. Rebecca Hochman |
| Registration, Student Records, Family Information Updates | Mrs. Miriam Wealcatch |
| Registration Payments | Mrs. Joan Ganchrow |
| <i>Daily Logistics</i> | |
| Division Front Offices: Informing of Absences, Carpool Changes, General Questions | ECC: Mrs. Bashi Levy ELE: Ms. Adina Yachnes UBC: Mrs. Nadine Rosenblatt GMS: Mrs. Ruth Stuart (AM) Ms. Nechama Gibber (PM) |
| Hot Lunch | Mr. Chaim Morgan |
| <i>TABR Community</i> | |
| PTO Presidents | pto@torahacademybr.org |
| Weekly TABR Newsletter and Advertising | Dr. Jorie Lyons |
| Simcha and Condolence Emails | Mrs. Rebecca Hochman |
| <i>Health and Safety</i> | |
| Medical Emergencies | Rabbi Chaim Glazer (EMT) |
| Building Security | Mr. Chaim Morgan |